

Staff Council Minutes

August 14, 2018

Members Present: TaNiqua Ward, Eileen Brouddus, Justin Villmer, Lori Rognlie, Carrie Haverty, and Cherisa Jones.

Members not present: Jim Kelly, Kim Meehan, Kim Fletcher, Wanda Hinton, and Kathy Iwig.

- I. The meeting was called to order by Justin Villmer at 3:05 p.m.
- II. The meeting minutes from July 10, 2018, were approved by email.
- III. HLC Accreditation Committee Guest
 - a. Tracey Lutz, reminded Staff Council the Higher Learning Commission (HLC) would be on campus March 25-26, 2019. The HLC accredits Washburn University on a 10-year cycle. Accreditation assures the public that colleges/universities meet certain standards based on five criterion. For more information individuals are encouraged to contact Nancy Tate, the Associate Vice President for Academic Affairs.
- IV. Reports from Committees
 - a. President's
Justin Villmer will not meet with Dr. Farley until September.
 - b. Board of Regents Meeting Update
The next Board meeting is in September.
 - c. All Faculty/Staff Email
Eileen Brouddus reported the committee had not met.
 - d. Benefits
Justin and Eileen reported the Benefits Committee is sending out RFP's for health insurance. Eileen said the vendors were presented with Washburn's current health insurance plan and asked how they could give it to us cheaper.

HR was supportive of the Bereavement leave request/proposal, but wanted to review the proposed plan as to who or what office would monitor usage of the leave. Justin will follow-up with HR.
 - e. Food Advisory
Cherisa Jones reported the committee had not met.
 - f. Parking Ticket
Lori Rognlie reported the committee had not met.
 - g. Safety Committee

The Council will need to replace Kelly Mourning-Byers as the Council representative on the Committee.

V. New Business / Items for Discussion

a. Christmas Eve Day Off/ Administrative Closing Day
Justin will submit a request to Dr. Farley.

b. Launch of Washburn New Website

c. Vacancies on Staff Council

The vacancies were discussed and ways to encourage staff members to participate on Staff Council.

VI. Announcements

a. Next Staff Council meeting will be September 11, 2018, 3:00 p.m., in the Lincoln Room of the Union.

b. Staff Council Meeting Dates, a calendar invite will be sent for meetings through June 11, 2019.

c. Justin will not be at the September 11, 2018, meeting, Eileen, the Vice Chair will chair the meeting in his absence.

VII. Meeting Adjourned

It was moved by Cherisa Jones and seconded by Carrie Haverty to adjourn the meeting at 3:55p.m. Motion carried unanimously.

Minutes submitted by Cherisa Jones.